Return Merchandise Authorization Form

miniDis

Email form to: support@minidis.com
Attention: RMA Requests

Phone: +31 (0)85-210 3800
www.minidis.com

Customer Input: RMA goods purchased at:

miniDis	○	Please complete
Tiny Green PC	○	⬅
CompuLab	○	
Amazon	○	Please complete
Other ……………		………………………

RMA Steps: 1. Fill out this RMA request completely   2. Prepare a copy of the sales invoice(s) for defective good(s)   3. Email per above

For miniDis Internal Use Only	Your Company Name:
	Account Number:
RMA Number:	Ship To Address:
Date RMA Issued:	City: State: Zip Code:
Processed By:	Requested By:
Item Returned: Yes / No	Email:
Date Received:	Phone:

Quantity	Item Number	Description	PO Number	Serial Number (if applicable)	Reason Code	Credit, Replace or Repair?

Return Reason Codes	Comments / Special Instructions
Record appropriate number in the "Reason Code" column above. 1. Wrong quantity received 2. Wrong products received 3. Damaged in shipping 4. Duplicate order 5. Product defective 6. Customer not satisfied 7. Incorrect item ordered 8. Incorrect quantity ordered 9. Other	 We - the customer - declare the unit(s) to be returned do(es) **not contain any data** subject to **AVG/GDPR/BDSG** legislation

Please ship to address below, with invoice(s), <u>only after</u> receiving an RMA number:	For miniDis Internal Use Only
New Adress	Credit Issued: Yes / No
miniDis BV	Credit Amount:
Hoofdstraat 292	Transaction Number:
2171 BS, SASSENHEIM	Date Issued:
THE NETHERLANDS	Issued By:
RMA Coordinator: Contact +31 (0)85-210 3800	Comments:
Receiving Hours weekdays (monday-friday) between 9:00AM-17:30PM	